

Crystal Reports XI R1/R2: Report Design II Business Reporting Solutions – RD210R2

This course is designed to give learners comprehensive skills and in-depth knowledge to plan and create reports that will help them analyse and interpret information.

As a business benefit, learners will find that their increased understanding of formulas, variables, arrays, templates, parameters, summaries, and sections will help them make more effective report design decisions and create more efficient reports.

Duration

This is a 2 day instructor-led course.

Who should attend?

The target audience for this course is report designers who are responsible for creating and distributing reports and have completed RD110R2.

Course Topics

Lesson #1 – Report Creation Review

- Using your Crystal Reports knowledge

Lesson #2 - Using the Repository

- Using the repository
- Creating a report from a repository data source

Lesson #3 - Creating Formulas

- Using functions and operators
- Defining control structures available in Crystal Reports Syntax

Lesson #4 - Managing Reports

- Using the Workbench
- Publishing reports to BusinessObjects Enterprise

Lesson #5 - Using Variables and Arrays

- Using variables
- Using arrays

Lesson #6 - Building Parameterised Reports

- Defining and creating parameters
- Building a report with multiple parameters
- Using edit masks and descriptions
- Creating a date range parameter
- Grouping using parameters

Lesson #7 - Using Report Templates

- Applying report templates
- Building a template without a data source
- Removing a template

Lesson #8 – Summarising Data with Cross-Tabs

- Building a basic cross-tab
- Formatting a cross-tab

Lesson #9 – Using Report Sections

- Using sections
- Using group related functions to format sections
- Using section underlay
- Using multiple column reporting

Lesson #10 – Building Specialised Reports

- Using the Running Total Expert
- Creating a form letter
- Adding a hyperlink to a report
- Using Dynamic Graphic Locations
- Building a report with alerts
- Building a top N report

Prerequisites

Learners who attend this course should have completed RD110R2.

To be successful, learners who attend this course must have working knowledge of:

- Windows conventions
- Basic database concepts
- Experience using web browser

Certification applicability

This course is a core course in the Crystal Reports Certified Professional (CRCP) certification.

For more information or to register for training call 0845 345 6850 or email training@contemporary.co.uk